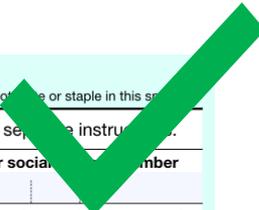




How to Apply for PPO Assist for 2026

1. Locate your 2024 IRS Form 1040 Federal Tax Return. You will also need your spouse's return if you filed separately.



Form **1040** Department of the Treasury—Internal Revenue Service
U.S. Individual Income Tax Return **2024** OMB No. 1545-0074 IRS Use Only—Do not file or staple in this space

For the year Jan. 1–Dec. 31, 2024, or other tax year beginning _____, 2024, ending _____, 20

Your first name and middle initial _____ Last name _____ Your social security number _____

If joint return, spouse's first name and middle initial _____ Last name _____ Spouse's social security number _____

Home address (number and street). If you have a P.O. box, see instructions. _____ Apt. no. _____

City, town, or post office. If you have a foreign address, also complete spaces below. _____ State _____ ZIP code _____

Foreign country name _____ Foreign province/state/county _____ Foreign postal code _____

Filing Status Single Head of household (HOH)
 Married filing jointly (even if only one had income) Qualifying surviving spouse (QSS)
 Married filing separately (MFS) Presidential Election Campaign
Check here if you, or your spouse if filing jointly, want \$3 to go to this fund. Checking a box below will not change your tax or refund.
 You Spouse

Check only one box.
If you checked the MFS box, enter the name of your spouse. If you checked the HOH or QSS box, enter the child's name if the qualifying person is a child but not your dependent: _____
 If treating a nonresident alien or dual-status alien spouse as a U.S. resident for the entire tax year, check the box and enter their name (see instructions and attach statement if required): _____

We do not accept W-2 or State Tax Returns as proof of income.



22222 a Employee's social security number OMB No. 1545-0008

b Employer identification number (EIN) 1 Wages, tips, other compensation 2 Federal income tax withheld

c Employer's name, address, and ZIP code 3 Social security wages 4 Social security tax withheld

5 Medicare wages and tips 6 Medicare tax withheld

7 Social security tips 8 Allocated tips

d Control number 9 10 Dependent care benefits

e Employee's first name and initial Last name

f Employee's address and ZIP code

15 State Employer's state ID number 16 State wages, tips, and other compensation

Form **W-2** Wage and Tax Statement
Copy 1—For State, City, or Local Tax Department

Do not staple or paper clip.
Ohio Department of Taxation
2023 Ohio IT 1040
Individual Income Tax Return
Use only black ink/UPPERCASE letters. Use whole dollars only. 23000102 Sequence No. 1

AMENDED RETURN - Check here and include Ohio IT RE. NOL CARRYBACK - Check here and include Schedule IT NOL.

Primary taxpayer's SSN (required) If deceased Spouse's SSN (if filing jointly) If deceased School district #

First name _____ M.I. Last name _____

Spouse's first name (if filing jointly) _____ M.I. Last name _____



2. Open the Application in Workday

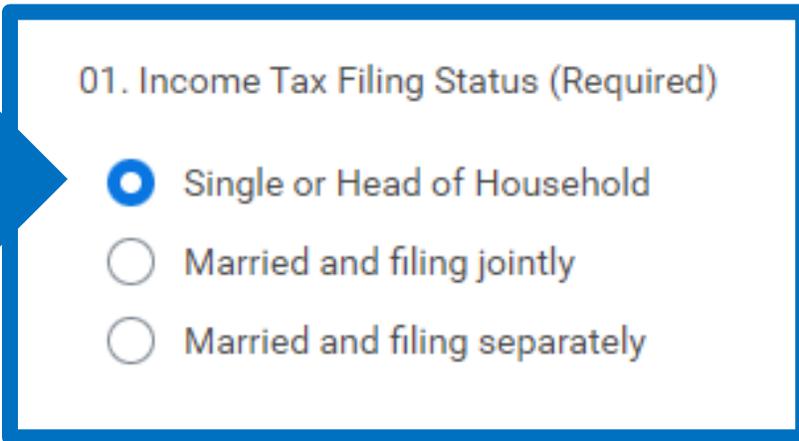
The application is available on Mobile & Desktop.



3. Read the Program Guidelines to ensure your submission is successful.



4. Select your Income Tax Filing Status. This must match your 2024 IRS Form 1040 Federal Tax Return.

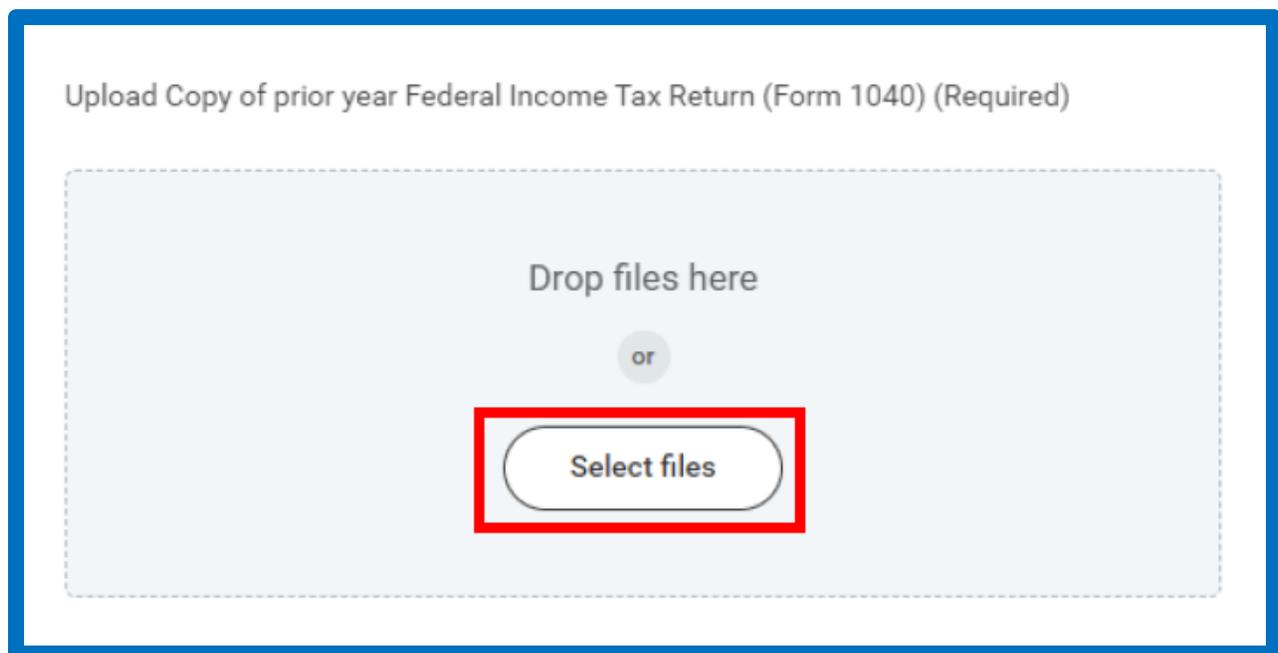


01. Income Tax Filing Status (Required)

- Single or Head of Household
- Married and filing jointly
- Married and filing separately

A blue arrow points from the left towards the "Single or Head of Household" option.

5. Click Select Files and Upload your 2024 IRS Form 1040 Federal Tax Return(s). Remember to include your spouse's tax return if you filed separately.



Upload Copy of prior year Federal Income Tax Return (Form 1040) (Required)

Drop files here

or

Select files

The "Select files" button is highlighted with a red rectangular border.



6. Click Submit. Once your application is reviewed, you'll receive a Workday notification with next steps.

Submit

NOTE: It can take up to two weeks for your application to be reviewed.

Questions or Need Help Applying?

Contact the HR Resource Center at
(614) 533.8888 or HRRC@OhioHealth.com.